

Liberty Township Supervisors Reorganization Meeting

January 5, 2026

The 2026 reorganization meeting was held on Monday, January 5th, 2026 at the Liberty Township garage 5050 Creamery Road Montrose PA 18801.

The meeting was called to order by temporary chairperson, Steve Roe at 7PM and began with the recitation of the Pledge of Allegiance. Present were, Lori Raub, Darin DeRose, Steve Roe, Alicia Tompkins,), Lennie Kalechitz, Dennis & ^{Shel}Ralph Magargal, Cheryl Campbell, Jelissa Broadbelt, Craig Williams, Jay Dennison, Majorie Michels.

The appointment of the board for 2026 then began. Darin DeRose made a motion to appoint the following, Steve Roe seconded. Lori Raub said yes. Motion carried.

Chairperson- Lori Raub

Vice Chairperson- Steve Roe

Road Foreman-Darin DeRose

Vacancy Board- Lenny Kalechitz

Secretary-Treasurer- Emily Cleveland

Alternate Secretary-Treasurer- Alicia Tompkins

Steve Roe made the motion to set the following pay rates, Lori seconded. Motion carried.

CDL, Road Foreman working supervisor, Darin DeRose- \$27 hourly wage

Full-time CDL, Equipment operator, roadworker, Brian Ritter- \$27 hourly wage

Full-time CDL roadworker, Damien Manzer- \$24.25 hourly wage

Part-time employees CDL driver \$22 hourly wage

Secretary-Treasurer, Emily Cleveland- \$18,000 yearly salary

Alternate Secretary-Treasurer, Alicia Tompkins- \$23.50 hourly wage

Lori Raub made a motion to set the bonds for both Secretary-Treasurers at \$1,000,000.00, Steve Roe seconded. Darin DeRose said yes. Motion carried.

Lori Raub made a motion to appoint the following, Steve Roe seconded. Darin DeRose said yes. Motion carried.

Solicitor- Paul Litwin

CPA- Joe Collura

Lori Raub made a motion to sign the agreements with the Solicitor and CPA, Darin DeRose seconded. Motion carried.

Steve Roe made a motion to appoint the following, Lori Raub seconded, Darin DeRose said yes. Motion carried.

Building codes enforcement- NEIC

SEO- JHA Companies

Steve Roe made the motion to adopt the fee schedules from NEIC and JHA Companies. Darin DeRose seconded, Lori Raub said yes. Motion carried.

Darin DeRose made the motion to appoint Lori Raub as the EMA officer. Steve Roe seconded, Lori Raub said yes. Motion carried.

Lori Raub made the motion to set Peoples Security Bank & Trust and Honesdale National Bank as the depositories. Steve Roe seconded. Darin DeRose said yes. Motion carried.

Steve Roe made a motion to set and advertise the monthly supervisor meetings to the first Thursday of each month at 7PM at the township building. If the meeting falls on a holiday, it will be held the following Thursday. Darin DeRose seconded. Lori Raub said yes. Motion carried.

Lori Raub made the motion for the Secretary-Treasurer to pay any bill before the monthly meeting to avoid late fees. Steve Roe seconded. Darin DeRose said yes. Motion carried.

Darin DeRose made the motion for the Secretary-Treasurer to process bi-weekly payroll. Steve Roe seconded. Lori Raub said yes. Motion carried.

Lori Raub made the motion to set 72.5 cents for mileage reimbursement. Steve Roe seconded, Darin DeRose said yes. Motion carried.

All 3 supervisors and Emily Cleveland plan to attend the 2026 PSATS Conference. Steve Roe made the motion to designate Lori Raub as the voting delegate at the conference. Darin DeRose seconded. Motion carried.

Lori Raub made the motion to reimburse expenses incurred at the conference and to pay mileage. Steve Roe seconded. Darin DeRose said yes. Motion carried.

Steve Roe made the motion to contribute to the pension funds once they're created with PSATS, Darin DeRose seconded. Motion carried.

Lori Raub made a motion to provide health insurance for full-time employee, Damien Manzer, Steve Roe seconded. Darin DeRose said yes. Motion carried.